# Trout Creek School District #6

# Board Meeting Minutes

11/10/2022

**In Attendance:** Carolyn Nesbitt, Vice Chair; Bryant Eaton, Trustee; Michael Linderman, Trustee; Preston Wenz, Superintendent; Jennifer McPherson, District Clerk; Staff Members: Debra Cashman. Others: Bev Brumbaugh

**I. Call to order**

Mrs. Nesbitt called to order the meeting of the Trout Creek School Board at 6:01 pm on 11/10/2022 at Trout Creek School.

**II. Pledge of Allegiance**

Mrs. Nesbitt led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mrs. Nesbitt asked for public comment: There was none.

**IV. Approval of the Agenda as Presented**

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman; 2nd: Mr. Eaton

**On the poll of the Board, the motion carried unanimously.**

**V. Approval of the Warrants**

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton; 2nd: Mr. Linderman

**On the poll of the Board, the motion carried unanimously.**

**VI. Approval of the Minutes from 9/13/22 and 10/11/2022**

**For 9/13/22** Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton;

2nd: Mrs. Nesbitt. (Mr. Linderman abstained due to not being present at the 9/13/2022 meeting.

**For 10/11/22** Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman;

2nd: Mr. Eaton

**VII. Administrative Report**

Mr. Wenz reported on the following:

Attendance/Enrollment

* 70 students enrolled
* 57 students enrolled last year for same time period
* Overall attendance 93% for October
* Last year for October was 85%
* Breakdown of grade level attendance and enrollment is attached

Academic

* Finished first quarter
* Had awards ceremony this morning
* Working on a pacing guide based on the essential standards
* Flex groups are going well in K-4
* Deb Diller has been here the last two days
* Some of Deb’s notes:
  + Build/develop a Literacy Library
  + Order decodable readers
* Due to Elks donation and fundraiser check, classroom teachers each have $324 to spend on classroom resources
* Observations and walkthroughs continue
* Grades are being monitored for accuracy
* Engaged learning is being observed much more in classrooms
* Paras are doing a really good job of assisting with students and classrooms

Facilities

* Snow plowing contract is in place with Jarrod Milczewski
  + $125 per plow, no matter how long it takes
* We will do our own deicing this year
* Kitchen inspection was completed since last meeting

Extracurricular

* Boys basketball team has 2 wins and 1 loss
* Cheerleading cheered at their first game this past Tuesday
* Archery team has an in-house tournament this coming Monday and a team dinner following it
* Everett family donated just shy of a cord of wood that is being raffled off to benefit athletics
  + Tickets are $10 each and the drawing will be December 19
* “Feed the Slopes” fundraiser will begin very soon
  + 100 tickets will be sold at $20 each for a chance to win $xxx worth of feed
  + Sanders County Feed and CHS Payback Feed are partnering with us on this
  + Awaiting to hear how much feed will be raffled - looking at $400-500 worth

Miscellaneous

* Bazaar went well - Thank you to Gaby for putting that together again

Mrs. Nesbitt asked to be kept appraised of events. Mr. Linderman inquired as to how Mr. Wenz informs the public of school events. Mr. Wenz stated he uses facebook and the school’s weekly bulletin. Mrs. Nesbitt asked what the literary library was and how it is being utilized. Mr. Linderman asked about Deb Diller’s recommendations, whether or not her suggestions were going to be mandated by administration. Mr Wenz stated that they would. Mr. Linderman gave his thoughts on the old cheerleading uniforms. Mr. Wenz and Mrs. Cashman both spoke up about the change in uniforms that has occurred and how they look much better now.

**VIII. Maintenance Report**

No report given except what was in the Superintendent’s Report/

**IX. District Clerk Update**

1. Financial Report - Ms. McPherson provided financial reports to the Board and answered questions from Board Members.
2. P-Card Usage - Mrs. McPherson gave an estimated amount per month that could be charged to the BMO Cards to capture the rebate and asked permission from the Board to use the P-Cards on expenditures that would bring rebates.

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman; 2nd: Mr. Eaton

**On the poll of the Board, the motion carried unanimously.**

**X. Discussion (D) & Action (A) Items**

1. **Approve IT Coordinator Position Update** **from hourly to salary.**

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton; 2nd: Mr. Linderman

**On the poll of the Board, the motion carried unanimously.**

1. **Custodian Recommendation** - Mr. Wenz recommended Danielle Bednarcik for the PT Custodian, pending background check.

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton; 2nd: Mr. Linderman

**On the poll of the Board, the motion carried unanimously.**

1. **Transportation Committee Update -** Ms. McPherson provided information on how the Committee did not meet for the RFB and how that needs to be rescheduled**. -TABLED**

**D. ESSER III Update for Board Approval of Expenditures needed for OPI.**

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

**E. Approval for Staff Stipend/Bonus with ESSER funds**

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton; 2nd: Mr. Linderman

**On the poll of the Board, the motion carried unanimously.**

**F. Safety Recommendations and Policy**

Mr. Wenz presented the safety recommendations made by Mr. Ed Cashman. Mr. Wenz suggested to the Board that the District implement a local policy for safety recommendations. Mr. Wenz will reach out to MTSBA for policy guidance. The Board moved to adopt a policy. Discussion of policy to take place at the next meeting, with an official First Reading. Official Second Reading to take place in January.

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman; 2nd: Mr. Eaton

**On the poll of the Board, the motion carried unanimously.**

**XII. Next Meeting Agenda Items**

1. Transportation

**XII. Adjournmen**t – Meeting was adjourned at 7:03 pm

Next Meeting: Regular Board Meeting Tuesday, December 13, 2022 @ 6 pm.

Respectfully Submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2022.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

D. Scott Rasor, Board Chair Date